AOPA | Air Safety Institute eFIRC Help: Turning off Web Browser Pop-up Blockers for IACRA

Microsoft Edge

For the PC Only

A *Pop-up Blocker* stops or limits pop-ups on sites that you visit in your web browser. On the IACRA website, the CFI renewal submission form has **several pop ups that are required to be reviewed/checked** to complete the process.

To make sure you do not miss any important steps in the online form submission. Turn off your browser's pop-up blocker **before** you begin the online renewal form process in IACRA.

TO TURN POP-UP BLOCKERS OFF:

- 1. Open the Mircosoft Edge browser.
- 2. Click the three dots "•••" button at the top right of the browser window.
- 3. Click "Settings" (gear icon) from the bottom of the pull down menu. Note on smaller screens you may need to scroll down to see it.
- 4. In the left side navigation, **select "Cookies** and **Site Permissions."**
- 5. Scroll down on the right of the panel and click "Pop-ups and redirects."
- 6. Toggle the "Block (recommended)" switch to Off (grey).
- 7. Visit <u>IACRA.FAA.gov</u> and complete your renewal application.
- 8. Repeat steps 1-6, **after you have completed your IACRA process,** and toggle the switch to "On" (blue) have pop-ups blocked.
 - On (blue) to stop all pop-ups
 - Off (grey) to allow all pop-ups







STEP 6



AOPA | Air Safety Institute eFIRC Help: Turning off Web Browser Pop-up Blockers for IACRA

Internet Explorer*

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To make sure you do not miss any important steps in the online form submission. Turn off your browser's pop-up blocker **before** you begin the online renewal form process in IACRA.

TO TURN POP-UP BLOCKERS OFF:

- 1. Open the Internet Explorer browser.
- 2. Select the small gear icon in the upper right (called the Tools button)
- 3. **Select "Internet options"** from the pull down menu.
- 4. Select the "Privacy" tab at the top of the panel, then under "Pop-up Blocker" uncheck the "Turn on Pop-up Blocker" check box.
- 5. **Select "OK"** at the bottom of the settings window to confirm change.
- 6. **Visit <u>IACRA.FAA.gov</u>** and complete your renewal application.
- 7. Repeat steps 1-5, **after you have completed your IACRA process** to turn your Pop-up Blocker back on by checking the box.

*Microsoft is no longer supporting Internet Explorer as of June 2022. With Explorer's retirement, it is **advised you switch to Microsoft Edge** for better performance, security updates and continued support.



STEP 3		_	đ	\times
Search		ρ		\$ 🙂
	Print			>
Pilot Inform	File			>
	Zoom (150%)			>
	Safety			>
DNATE MY	Open with Microsoft Edge	Ct	trl+Shift+E	
	Add site to Apps			
	View downloads		Ctrl+J	
NING & SAFETY	Manage add-ons			
	F12 Developer Tools			
	Go to pinned sites			
	Compatibility View settings			
	Internet options			
FLATURED	About Internet Explorer			

STEP 4 AND 5					
Internet Options	?				
General Security Privacy Content Connections Programs	Advanced				
Settings					
Sites	Advance				
Location — V					
Never allow websites to request your physical location	Clear Sit				
Pop-up Blocker					
Turn on Pop-up Blocker	Setting				
InPrivate					
✓ Disable toolbars and extensions when InPrivate Browsing starts					
OK Cancel	1				