

AOPA | Air Safety Institute
eFIRC Help:
Turning off Web Browser
Pop-up Blockers for IACRA

Microsoft Edge

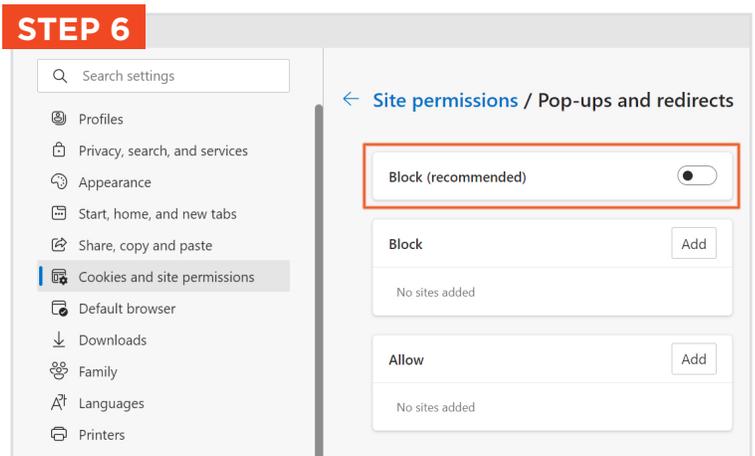
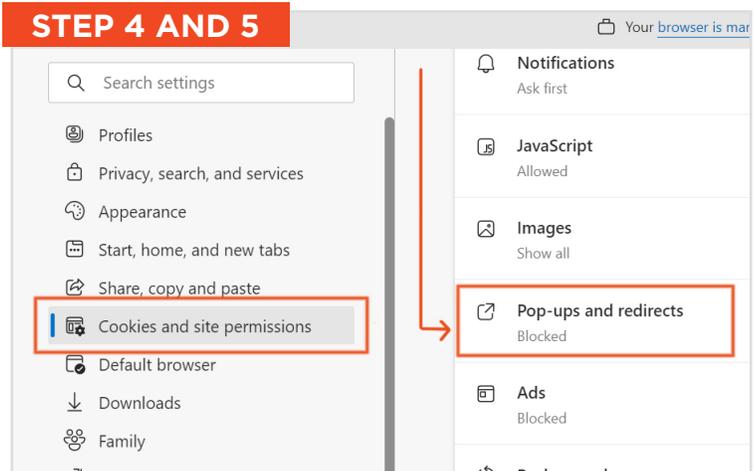
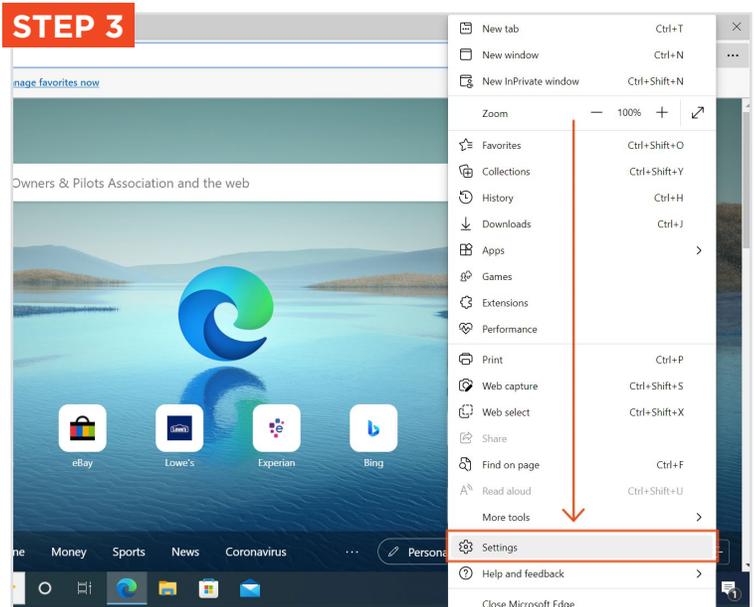
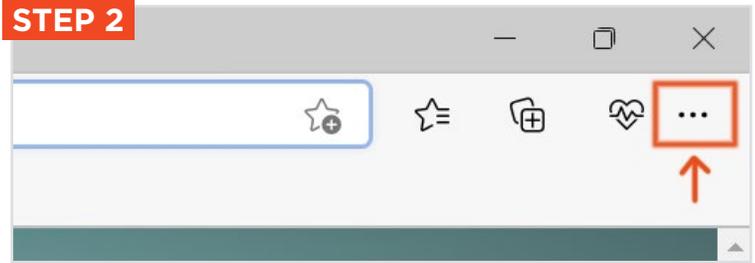
For the PC Only

A *Pop-up Blocker* stops or limits pop-ups on sites that you visit in your web browser. On the IACRA website, the CFI renewal submission form has **several pop ups that are required to be reviewed/checked** to complete the process.

To make sure you do not miss any important steps in the online form submission. Turn off your browser's pop-up blocker **before** you begin the online renewal form process in IACRA.

TO TURN POP-UP BLOCKERS OFF:

1. Open the Microsoft Edge browser.
2. **Click the three dots “...” button** at the top right of the browser window.
3. **Click “Settings” (gear icon)** from the bottom of the pull down menu. Note on smaller screens you may need to scroll down to see it.
4. In the left side navigation, **select “Cookies and Site Permissions.”**
5. Scroll down on the right of the panel and **click “Pop-ups and redirects.”**
6. **Toggle the “Block (recommended)” switch to Off (grey).**
7. **Visit [IACRA.FAA.gov](https://www.faa.gov/iacra)** and complete your renewal application.
8. Repeat steps 1-6, **after you have completed your IACRA process**, and toggle the switch to “On” (blue) have pop-ups blocked.
 - On (blue) to stop all pop-ups
 - Off (grey) to allow all pop-ups



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Internet Explorer*

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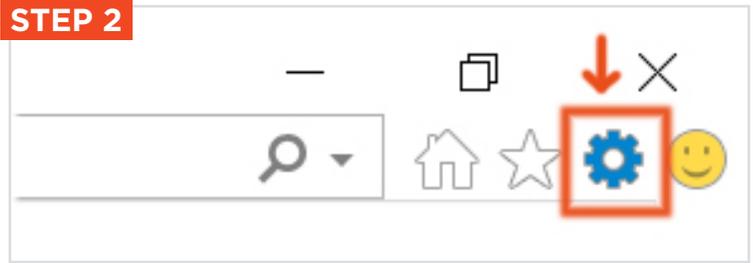
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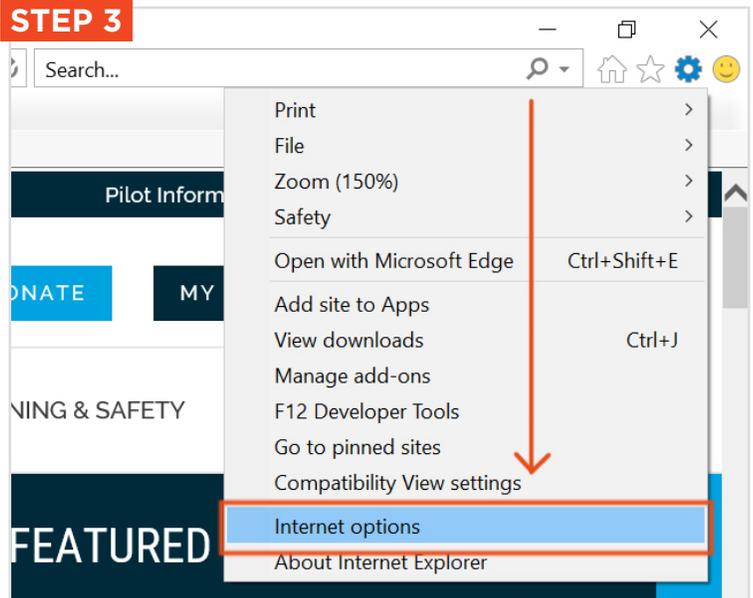
1. Open the Internet Explorer browser.
2. **Select the small gear icon** in the upper right (called the Tools button)
3. **Select "Internet options"** from the pull down menu.
4. **Select the "Privacy" tab** at the top of the panel, then under "Pop-up Blocker" **uncheck the "Turn on Pop-up Blocker" check box.**
5. **Select "OK"** at the bottom of the settings window to confirm change.
6. **Visit [IACRA.FAA.gov](https://www.faa.gov/iacra)** and complete your renewal application.
7. Repeat steps 1-5, **after you have completed your IACRA process** to turn your Pop-up Blocker back on by checking the box.

*Microsoft is no longer supporting Internet Explorer as of June 2022. With Explorer's retirement, it is **advised you switch to Microsoft Edge** for better performance, security updates and continued support.

STEP 2



STEP 3



STEP 4 AND 5

